

**भारतीय डाक विभाग**  
**DEPARTMENT OF POSTS: INDIA**  
**पोस्टमास्टर जनरल कार्यालय, मुख्यालय क्षेत्र, हैदराबाद-500001**  
**Office of the Postmaster General, Headquarter Region, HYDERABAD - 500 001**

**OFFICE MEMORANDUM**

**No. HQR/EST/Independent Units/2019-20** dated at Hyd.-1 the **19.10.2020**

**Sub: Rationalization/Merger of Postal Stores Depot/Circle Stamp Depot-Reg**

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Approval of the competent authority is hereby conveyed for rationalization of Postal Stores Depots (PSDs) and Circle Stamps Depots (CSDs) as per the instructions contained in Dte. Lr. No. 12-6/2016-UPE dated 01.10.2019, 24.10.2019 and 25.08.2020. PSD and CSD are deemed to be merged w.e.f. 01.10.2020 in a Single Depot with the following establishment

Sl. No.	Name of the Post	Pay Scale (In. Rs.)	Staff Strength after merger of PSD and CSD
1.	PS Gr. B (PSD Hyd.)	Level-9 (Rs. 9300-34800)	1
2.	ASP PSD Hyd.	Level-8 (Rs. 9300-34800)	1
3.	Manager (HSG-I) (PSD Hyd.)	Level-7 (Rs. 9300-34800)	1
4.	Jt. Manager/ Supervisor (HSG-I) (PSD Hyd.)	Level-7 (Rs. 9300-34800)	1
5.	Dy. Manager (HSG-II) (PSD Hyd.)	Level-6 (Rs. 9300-34800)	1
6.	Asst. Manager PSD (LSG) (erstwhile CSD)	Level-7 (Rs. 9300-34800)	1
7.	PO-RMS Accountant (PSD, Hyd.)	Level-6 (Rs. 9300-34800)	1
8.	Steno	Level-6 (Rs. 9300-34800)	1
9.	Group C (PAs) (PSD Hyd.)	Level-6 (Rs. 9300-34800)	7
10.	Group C (PAs) (erstwhile CSD Hyd.)	Level-6 (Rs. 9300-34800)	5
11.	MTS (PSD Hyd.)	Level-4 (Rs. 5200-20200)	8
12.	MTS (erstwhile CSD Hyd.)	Level-4 (Rs. 5200-20200)	2
<b>Total</b>			<b>30</b>


- The merged entities will provide both PSD and CSD related services. CSD related services will be served by the newly formed PSD to both the Circles i.e. Telangana and Andhra Pradesh.
- The working hours/working days of PSD, Hyderabad-25 will be 05 days a week.
- The surplus identified Group B posts (01 PSS Gr. B, 02 ASPs and 01 IP) will be diverted to the proposed Siddipet Postal Dn under the jurisdiction of HQ Region.
- The surplus identified Group C (13 PAs & 20 MTS) posts are proposed to retain in HQ Region. The various units are working in HQ Region (BPCs, PPCs, and Logistic Posts Centres, BD, Marketing, Technology and IPPB Sections) without sanctioned established posts.

**सहायक निदेशक- I/Asst. Director-I**  
**पो.मा.ज.कार्यालय O/o the Postmaster-General,**  
**मुख्यालय क्षेत्र, हैदराबाद -1 Headquarters Region, Hyderabad -1**



**A copy of this memo is issued to:**

1. The Dy. Director-General (Estates & MM), Postal Directorate, Dak Bhawan, Sansad Marg, New Delhi-110 001 w.r.t. Lr. No. 12-6/2016-UPE dated 01.10.2019, 24.10.2019 and 25.08.2020 for information.
2. The Dy. Director-General (Establishment), Postal Directorate, Dak Bhawan, Sansad Marg, New Delhi-110 001 for information.
3. The Asst. Director-General (Establishment), Postal Directorate, Dak Bhawan, Sansad Marg, New Delhi-110 001 for information.
4. The Chief Postmaster-General, Telangana Circle, Hyderabad-500 001 for information.
5. The Sr. PS to CPMG, Telangana Circle, Hyd-1
6. The Chief Postmaster-General, A.P. Circle, Vijayawada-520 003 for information.
7. The Postmaster-General, Hyderabad Region, Hyderabad-500 001 for information.
8. The PS to PMG (HR), Hyderabad-1 for information.
9. The Postmaster-General, Hyderabad HQ Region, Hyderabad-500 001 for information.
10. The PS to PMG (HQR), Hyderabad-1 for information.
11. The Director of Postal Services (HQ), Telangana Circle, Hyd-1 for information.
12. The PS to DPS (HQ), Telangana Circle, Hyderabad-1 for information.
13. The Director of Postal Services (HR), Hyderabad Region, Hyd-1 for information.
14. The PA to DPS (HR), Hyderabad Region, Hyderabad-1 for information.
15. The Director of Postal Services (HQR), Hyderabad HQ Region, Hyd-1 for information.
16. The PA to DPS (HR), Hyderabad Region, Hyderabad-1 for information.
17. The Director of Accounts (Postal), Telangana Circle, Hyd-1 for information.
- 18-22. The SSPOs / SPOs Hyderabad City / Hyderabad SE / Secunderabad / Sangareddy / Medak Dn for information.
23. The Sr. Manager, MMS, Hyd-90
24. The CPM, Hyderabad GPO, Hyd-1 for information.
25. The Executive Engineer (Civil), Postal Civil Dn, Hyd-80
26. The Asst. Engineer (Civil), Postal Civil Sub Dn, Hyd-80
27. The Asst. Engineer (Elect.), Postal Electrical Sub Dn, Hyd-03
28. The SP PSD, Hyd-25 for information and necessary action.
29. The Asst. Director (CEPT), Telangana Circle, Hyd-1 with a request to upload the memo in the Department Website.
30. All the Group Officers of HQ Region for information.
31. All the ASPs/IPs of HQ Region for information.
32. All the Sections of RO HQ Region for information and necessary action.
33. All Circle Secretaries of recognized unions/federations.
34. Spare
35. Office Copy

  
सहायक निदेशक- I/Asst. Director-I  
पो.मा.ज.कार्यालय O/o the Postmaster-General,  
मुख्यालय क्षेत्र, हैदराबाद -1 Headquarters Region, Hyderabad -1